Education settings must be able to achieve the following controls as defined by the Department of Education before opening the school to the full opening in September. The Risk Assessment must be reviewed by Head Teachers point by point and where actions are implemented, they must be reworded if necessary to show how the controls have been applied, add/amend for your school environment. The risk assessment should be reviewed at SLT and with the Governing Body. The risk rating for each identified hazard and overall risk assessment must be considered and decided/changed to Low, Medium, or High by the school on how the school proceeds with the control measures and the wider opening of the school.

The current Government guidance for detailed review to assist in your risk assessment link is https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/guidance-for-full-opening-schools

Description of Activity	COVID 19 Secure Educational Settings Pr	OVID 19 Secure Educational Settings Preparing for Full Opening of School				
Location	St Agnes Primary School	t Agnes Primary School				
Completed by	Corporate Health and Safety Services (CF	Corporate Health and Safety Services (CHSS) template adapted by Senior Leadership Team – St Agnes School				
Date of Assessment	18/01/22	Review Date	March 2022 unless necessary			

PREVENTION				
What are the hazards?	Who & how might someone be harmed?	What are you currently doing to control risks?	Risk Rating L / M / H	ng What else do you need to do Who / Complete ### Action by who / Complete When?
(1.Minimise contact) People unwell/ Coronavirus (COVID-19) (CV19) Someone entering the school/workplace/offices with CV19	Employees, agency, Pupils, visitors Causing severe infection/disease	1 Minimise contact with staff, pupils, visitors who are unwell with Covid-19, showing symptoms, or have tested positive in last 10 days, by sharing of communications, instructions, advice to staff, pupils, parents on what the symptoms are and actions required 2 Anyone presenting Covid-19 symptoms at school will be sent home as soon as possible, if a pupil is awaiting collection they should be moved, if possible, to a room where they can be isolated behind a closed door, depending on the age and needs of the child, with appropriate adult supervision if required. Ideally, a window	M	 Awareness training, raising profile for school communications of the importance of what the symptoms are and the need to stay away Sharing risk assessment Educational training for Pupils on symptoms and awareness Finding a dedicated room in the event of potential covid-19 concern/waiting room for parents to collect pupil – Large SEN Room to be used. Bubbles in place to reduce wider transmission and very limited cross bubbling. After school club managed by school opening from 24th January 22. Breakfast club opened 17th January - separate in bubbles. Immediate Action Office – liaison with parents immediately Nominated staff member in bubble to ensure own safety and class when isolating and cleaning sought for bubble

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	should be opened for ventilation. If it is not possible to isolate them, move them to an area which is at least 2 metres away from other people. If they need to go to the bathroom while waiting to be collected, they should use a separate bathroom if possible. The bathroom must be cleaned and disinfected using standard cleaning products before being used by anyone else. 3 PPE must be worn by staff caring for the child while they await collection if a distance of 2 metres cannot be maintained (such as for a very young child or a child with complex needs). More information on PPE use can be found in the safe working in education, childcare and children's social care settings, including the use of personal protective equipment (PPE) guidance. 4 Awareness, communication of symptoms of Covid-19, which is a new continuous cough or a high temperature, or has a loss of or change in their normal sense of taste or smell — they must be sent home and directed to self-isolate for at least 5 days and should arrange to have a test to see if they have coronavirus (COVID-19). Other members of their household (including any siblings) do not need to miss school or self-isolate whilst they wait for the result of the PCR test unless they have Covid symptoms. 5 Any staff that have been in close contact with someone with Covid-19 symptoms do not need to self-isolate/go home unless they have symptoms or get a positive PCR or Lateral Flow test result. 6 Lateral flow tests are taken twice a week by staff initially until further notice and as directed by government. One is taken before returning to school for the new week. If a		 PPE in school. Staff wear masks if cannot socially distance outside own bubble. Gloves used as required e.g. for toileting. Some staff may choose to wear face shields within class. Anyone escorting a child/staff member to the isolation area should wear PPE. All staff to wear face coverings in communal areas within the school. Staff stay on site once in the building where possible. 	Confidentiality maintained – no names revealed unless necessary for contract tracing.	

		positive result is given, the individual stays off school and this no longer is followed up with confirmatory Polymerase Chain reaction (PCR) testing. The result are sent to the office. This is to prevent asymptomatic staff entering school. Lateral flow tests are also to be taken by staff who have been vaccinated.		Office to give all staff lateral flow tests Staff who have a positive result from a lateral flow test when reporting their result will be provided with further information on the next steps to take when reporting results. Lateral Flow tests After 30 minutes, the strip of paper will show up with two lines if it is positive, one line on the top if it is negative or one line on the bottom if the test is invalid		
(2.Hand hygiene) Coronavirus (COVID-19) (CV19) Poor Hand hygiene	Employees, agency, pupils, visitors Causing severe infection/disease	1 Clean hands more often than usual. Soap and running water is available throughout the school, this is supported with hand sanitation stations. Those with allergies use special emollients. 2 This is supported with a timetable that includes school arrival and departure times for each class bubble. 4 Signage installed throughout, education teaching resources used to train pupils and staff how to clean hands properly	M	Cleaners directed by office where enhanced cleaning required. Class staff ensure children clean hands on entry/exit from classroom	Diva to be aware of time to clean toilets after use. Encourage silence in toilets – to avoid transmission of aerosols. Office and PS to monitor supplies of soap, disinfectants, tissues, hand	

		5 Monitoring and cleaning of toilets, increasing the cleaning regime in place, including touch points, and removal of waste on a more regular basis 6 Resources have been increased for the additional supply of cleaning products, supported with a cleaning schedule pack that details what is required, the supplier, when to reorder to prevent supplies not running out and skin concerns using hand sanitiser is assessed 7 Promoting the hand cleaning if touching your face 8 Reviewing the easiness of access to hand washing for pupils, staff, visitors 9 Change behaviour promotion now well established but on return some children may need prompting. 10 For the younger children and for those children who may need support see next completed column ** 11 To clean your hands, you should wash your hands thoroughly for 20 seconds with WARM running water and soap and dry them thoroughly, although hand soap and running water is much preferred in schools wherever possible this is supported under strict risk control measures with mobile hand sanitising stations, ensuring that all parts of the hands are covered		**Modelling, supervising and signing if necessary to ensure thoroughness of handwashing. Child friendly posters displayed if required. Where child has 1:1 SEN TA helps child wash hands.	towels, hand gels etc. to ensure reordering is done in a timely fashion. All leaders in bubbles to ensure compliance with regular handwashing.	
(3.Respiratory hygiene) Coronavirus (COVID-19) (CV19)	Employees, agency, Pupils, visitors Causing severe infection/disease	1 Training, awareness, communication planning to promote this vital control measure in place – limit visitors to school. Parents to communicate via email and telephone as a first resort. Parents to remain outside the school gates unless participating in Nursery and Reception Inductions.	М			

Someone entering the		2 Supported by signage PS to place signage in appropriate			
school/workplace/offices		areas to facilitate understanding of new rules and			
with CV19		regulations.			
Willi CV 19					
		3 Educational resources used as ongoing 'change			
		behaviour' and importance of 'catch it, bin it, kill it' is			
		stressed.			
		4 Assessment completed on resources required, including			
		tissues/bins, waste supplies, and locations of increased			
		tissue stations to ensure easy access to tissues throughout			
		school			
		5 Washing of hands after use of tissues, coughing,			
		sneezing. Children informed of risk of coughing at others.			
		6 Children and other pupils who may need assistance in			
		understanding respiratory hygiene, or pupils with complex			
		needs that cannot maintain respiratory hygiene should be			
		supported by a nominated adult through modelling and			
		assistance. Encourage children to keep their hands below			
		their shoulders rather than asking them not to touch their			
		face. It is easier to learn a new behaviour than change an			
		old one.			
(4.Cleaning regime)	Employees,	1 Cleaning schedule in place that ensures cleaning is	М	Note: PHE will publish new revised guidance for	
(agency, Pupils,	generally enhanced and includes:		cleaning non-healthcare settings	
	visitors			Current standards for cleaning; Covid-19-decontamination-in-non-healthcare-	
Coronavirus		more frequent cleaning of rooms / shared areas that are used by different groups.		settings	
(COVID-19) (CV19)		that are used by different groups			
		frequently touched surfaces being cleaned more		Formal cleaning regime established – CRN	
Someone entering the		often than normal such as door handles, chairs,		Cleaning Diva - 9.00 – 3.00 Mon-Fri	
school/workplace/offices		table tops, telephones by cleaner		4 cleaners 3.30-5.45 Mon-Fri	

with CV19 and there is poor cleaning standards	Causing severe infection/disease	 Areas that are shared between groups such as halls, corridors, toilets, photocopier rooms assessed and part of the enhanced cleaning regime 2 Toilets will need to be cleaned regularly and pupils must be encouraged to clean their hands thoroughly after using the toilet 3 Outdoor playground equipment should be more frequently cleaned. This would also apply to resources used inside and outside by wraparound care providers. 4 It is still recommended that pupils limit the amount of equipment they bring into school each day, to essentials such as lunch boxes, hats, coats, PE kits worn on the day children of PE lesson. Pupils and teachers can take books and other shared resources home, although unnecessary sharing should be avoided, especially where this does not contribute to pupil education and development. 		Football can be played in the pen if each class bubble has its own distinct ball. Book bags allowed in schools, Children bring books home. PE kits worn in school on day child has PE.	
(5.Minimise contact social distancing) Coronavirus (COVID-19) (CV19) Someone entering the school/workplace/offices with CV19 coming close to others, poor social	Employees, agency, Pupils, visitors Causing severe infection/disease	1 School has completed a full assessment to minimise contacts and mixing between people reduces transmission of coronavirus (COVID-19). For children old enough, they should also be supported to maintain distance and not touch staff and their peers where possible. This will not be possible for the youngest children and some children with complex needs and it is not feasible in some schools where space does not allow. Schools doing this where they can, and even doing this some of the time, will help. When staff or children cannot maintain distancing, particularly with younger children in primary schools, the risk can also be	M	Yellow dots have been placed 1 metre apart in playground outside each KS1 and KS2 classroom to facilitate social distancing when queueing. Use of direct external doors into classroom encouraged where possible to reduce the requirement to access corridor and circulation routes. Rota set up for two designated staff rooms to ensure contact between staff is minimised. MS and PMG. SLT to monitor use. Removal of some chairs. Staff have own crockery, cutlery.	

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reduced by keeping pupils in the smaller, class-sized bubbles described above. The school has since last term allowed group work to take place, where pupils are facing each other.

Unnecessary furniture is moved out of classrooms to make more space. Throughout this risk assessment is the awareness of risk control knowing that maintaining a distance between people whilst inside and reducing the amount of time they are face to face lowers the risk of transmission

2 Pupils and staff will be grouped in class bubbles. The exception to this will be when teachers are covering PPA (teachers planning, preparation and assessment time). Distance should be kept where possible and when working with younger pupils, moving between groups should only be used where necessary to deliver the full curriculum. There will also be consideration given to groupings for Breakfast and lunchtime to limit cross contamination. Children will be grouped according to family groups or class bubbles where practicable.

3 The focus is that we must do everything possible to minimise contacts and mixing while delivering a broad and balanced curriculum, consistent groups limit those in contact with each other and therefore limit the risk of transmission. Maintaining these groups will also make it quicker and easier to identify those who need to self-isolate if a case of Covid-19 arises within the group.

4 The overarching principle to apply is reducing the number of contacts between children and staff. This can be achieved through keeping groups separate (in 'bubbles')

Class	Timing	Entrance/Exit
Nursery	8.50 – 11.50	Via car park –
	p/t or f/t 8.50	front of school
	- 3.15 f/t	
Reception	8.50 -	Via car park –
	3.20pm	front of school
Year One	9.00-3.30 pm	Via car park –
		front of school
Year Two	9.00-3.25pm	Via car park –
		front of school
Year	9.00-	Alleyway
Three	3.325pm	
Year Four	9.00-3.30pm	Alleyway
Year Five	9.00-3.25pm	Double gates
		next to pen
Year Six	9.00-3.30pm	Double gates
		next to pen

Access to school carpark closes between 8.45-9.15. Again between 11.40 12.00 and 3.30 -3.40 due to parents from Nursery/Reception accessing gate for entrance to /egress from the school.

No bell used to signal timings

Children in Nursery or Reception who have older siblings will start at 9.00am.

All children in Years 1-6 will start school at 9.00am but Years 2, 3 and 5 will finish at 3.25pm.

Drop off for Year 1-6 should be at the youngest sibling's entrance.

If the finish time for two siblings is different in Years 1-6, pick up is from the youngest siblings entrance/exit.

Staff sign in via front office then KS2 based staff use double doors or classroom doors opposite the new hall to enter the school via two exits.

Two staff rooms in use and staff are assigned to one of them (See table drawn up and saved in Office, Covid, Spring 2, Rotas for March 8th or check door to each room)

ENCOURAGE ALL PARENTS TO BE ON TIME FOR DROP OFF AND COLLECTION TO SUPPORT SMOOTH RUNNING OF SCHOOL.

and through maintaining distance between individuals.	Late arrivals and pick ups – KS2 children go directly	
These are not alternative options and both measures will	to class from front entrance and KS1 go via school office to class. EYFS are escorted to class by staff.	
help, but the balance between them will change depending	Those who have not been picked up are returned to	
on:	their classroom where they await instruction with an	
•children's ability to distance	adult supervising.	
•the layout of the school	No scooters in playground to avoid pinch points, cross bubbling.	
•the feasibility of keeping distinct groups separate while		
offering a broad curriculum (the school plans to cancel		
arrangements with outside agencies for the Autumn term		
and then review.)		
5 It is likely that for younger children the emphasis will be		
on separating groups, and for older children it will be on		
distancing. For children old enough, they should also be		
supported to maintain distance and not touch staff where		
possible.		
6 Measures within the classroom		
Reducing face to face contact.		
Where classes are divided into smaller groups for		
targeted interventions, these groups can only join with		
their original class bubble once activities are finished.		
Where possible, classrooms should be adapted by		
removing excess furniture to create more space.		
Seating.		
7 Measures outside the classroom		
Groups will keep apart from each other, avoiding large		
gatherings such as assemblies and collective worship.		
Timetabling to allow groups to be kept separate and		
minimise movement around the school are in place		

Staggered starts and finishes for classes are	
timetabled.	
Shared staff spaces to help to distance, ensuring staff	
have a reasonable break are in place.	
PPE pack provided to all staff and will be replenished	
once a request has been made. Visors can be	
cleaned and reused. These are used at the discretion	
of staff.	
Deliveries are left for 72 hours before unpacked to	
avoid cross contamination. Children are discouraged	
from bringing anything other than what has been	
specified into school to avoid cross contamination.	
8. Arriving and leaving school	
Travel to and from school will be via 3 separate exits.	
See table in next column.	
Changes are communicated to parents via letter and	
information on website so they understand drop off and	
collection processes and visiting the site. Parents	
should not visit the school without an appointment.	
If required ensure the safe removal of face coverings	
for pupils and staff (Not touching their face, washing	
hands immediately, remove outside school gate and	
give to parents or if not possible (Y6) remove in class	
and place in plastic bag given to you by a member of	
your class team and then place in your tray or a	
designated storage area. Disposal as you would	
normal domestic waste unless the wearer has	
symptoms of coronavirus.	
9. Pupils with SEND or EHCP will need specific help for the	
routine changes and new processes, plans to be in place	

	with a consent from a catainly a remains. Consider the con-			
	with support from outside agencies. Social stories have			
	already been disseminated to all autistic children within the			
	school.			
	10. Rely on HLTA, PPA teachers within the bubble or			
	designated as attached to the bubble if feasible to			
	safeguard against cross contamination.			
	11. Specialists, therapists, clinicians and other support staff			
	should provide interventions as usual, following safety			
	guidelines where possible.			
	12. Management of other visitors to site such as			
	contractors should be considered as part of this risk			
	assessment and explained to visitors on arrival. They must			
	be recorded and should be kept outside of school hours			
	where possible.			
	13. Where a child routinely attends more than one setting			
	on a part-time basis, a system of controls to address any			
	risks identified and allowing them to jointly deliver a broad			
	and balanced curriculum for the child. This is currently			
	not applicable.			
	iPad = Reception 8; (Y1 &2) - 15 shared (Y3&Y4) - 30			
	shared (Y5 &6) – 30 shared			
	Resources used within and across bubbles must be			
	cleaned after use.			
	Note - Both the approaches of separating groups and			
	maintaining distance are not 'all-or-nothing' options, and			
	will still bring benefits even if implemented partially. We will			
	keep children in their class groups for the majority of the			
	classroom time, but also allow mixing with outside agencies			

Someone entering the		symptoms while at schools, and only then if a			
school/workplace/offices		distance of 2 metres cannot be maintained			
with CV19		where a child or young person already has routine			
		intimate care needs that involves the use of PPE,			
		in which case the same PPE should continue to			
		be used			
		encourage staff to take additional precautions and			
		still adhere to previous safeguarding measures.			
		Read the guidance on safe working in education, childcare			
		and children's social care for more information about			
		preventing and controlling infection, including when, how			
		PPE should be used, what type of PPE to use, and how to			
		source it.			
(7.Test and trace)	Employees,	The NHS Test and Trace process and contact with our	М	Information from Tower Hamlets	
	agency, Pupils,	local Public Health England health protection team. The		When you have a case to report please use this form and email it to	
Coronavirus	visitors	school must ensure that staff members and parents/carers		PHCov19@towerhamlets.gov.uk	
(COVID-19) (CV19)	Causing severe	understand that they will need to be ready and willing to:		The forms won't be kept, they are to enable the transfer of data into our TH	
(66112 10) (6110)	infection/disease	book a test if they are displaying symptoms. Staff		Covid Case Tracker in Schools.	
		and pupils must not come into the school if they		We hope this will simplify the process – please do let us know if you have any	
Someone entering the		have symptoms, and must be sent home to self-		feedback on the new form and process.	
school/workplace/offices		isolate if they develop them in school. All children		Please note that schools do not need to inform LBTH Public Health of cases where the staff member/pupil	
with CV19		can be tested, including children under 5, but		was not in school whilst infectious and there are no	
		children aged 11 and under will need to be helped		concerns about them having caught Covid-19 in school.	
		by their parents/carers if using a home testing kit		Initial call to DFE helpline 0800 046 86 87 who make	
		provide details of anyone they have been in close		a referral to local Health Protection Team and local authority	
		contact with if they were to test positive for		,	

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	coronavirus (COVID-19) if asked by NHS Test and		
	Trace		
	https://www.gov.uk/government/publications/covid-		
	19-stay-at-home-guidance/stay-at-home-		
	guidance-for-households-with-possible-		
	coronavirus-covid-19-infection Anyone who		
	displays symptoms of coronavirus (COVID-19) can		
	and should get a test. Tests can be booked online		
	through the NHS testing and tracing for		
	coronavirus website, or ordered by telephone via		
	NHS 119 for those without access to the internet.		
	Essential workers, which includes anyone involved		
	in education or childcare, have priority access to		
	testing.		
	2 The school will ask parents and staff to inform them		
	immediately of the results of a test:		
	if someone tests negative, if they feel well and no		
	longer have symptoms similar to coronavirus		
	(COVID-19), they can stop self-isolating. They		
	could still have another virus, such as a cold or flu		
	- in which case it is still best to avoid contact with		
	other people until they are better		
	if someone tests positive, they should follow the		
	'stay at home: guidance for households with		
	possible or confirmed coronavirus (COVID-19)		
	infection' and must continue to self-isolate for at		
	least 5 days from the onset of their symptoms. If		
	you have two negative LFD tests taken on		
	consecutive days 5 and 6 then self isolation can		
	end. The first LFD should not be taken before the		

		fifth day after your symptoms started (or the day			
		your test was taken if you did not have symptoms).			
		The self isolation period remains 10 full days for			
		those without negative results from 2 LFD tests			
		taken a day apart.			
(8.Confirmed cases)	Employees,	1 The schools will take swift action when it becomes	M		
(oreenmined edece)	agency, Pupils,	aware that someone who has attended has tested positive			
	visitors	for coronavirus (COVID-19). The school will contact the			
Coronavirus		local health protection team. This team will also contact			
(COVID-19) (CV19)		schools directly if they become aware that someone who			
	Causing severe	has tested positive for coronavirus (COVID-19) attended			
Someone entering the	infection/disease	the school – as identified by NHS Test and Trace.			
school/workplace/offices		2 Based on the advice from the health protection team,			
with CV19		the school will advise close contacts to book a PCR			
		test. Children and those double vaccinated do not			
		need to miss school or self isolate whilst they wait for			
		the result of the test unless they have Covid			
		symptoms.			
		3 <u>'stay at home: guidance for households with possible or</u>			
		confirmed coronavirus (COVID-19) infection'.			
		4 The school would like to see evidence of negative test			
		results or other medical evidence before admitting children			
		or welcoming them back after a period of self-isolation.			
		Further guidance is available on testing and tracing for			
		coronavirus (COVID-19).			
(9.Outbreak)	Employees,	If school has 5 cases of Covid across a class within 10 days	M	Staggered play and lunch times. Enhanced	
(J. Janoi Can)	agency, Pupils,	this could mean that Covid is spreading within that group of		cleaning of communal cross over areas.	
	visitors	children each child must self-isolate for 10 days and the		Parents/carers informed of a positive case within their child's class, advising to take a PCR test if	
		,		unwell.	

Coronavirus		school must work with their local health protection team who	Keep the local borough contact up to date with	
(COVID-19) (CV19)	Causing severe	will be able to advise if additional action is required.	confirmed cases.	
	infection/disease	Contact the DFE helpline on 0800 046 8686 who make a		
		referral to the local health protection team and local		
Someone entering the		authority. The local HPT conduct an over the phone risk		
school/workplace/offices		assessment based on control measures in place using a		
with CV19		green/amber/red rating system. Advice for enhance social		
		distancing measures and increased cleaning is given. Any		
		cases resulting in hospitalization or death may result in the		
		the closure of classes, if not a 2 week review is scheduled.		
		In some cases, health protection teams may recommend		
		that a larger number of other pupils self-isolate at home as		
		a precautionary measure – perhaps the whole site or year		
		group. 2 Because the school is implementing controls from		
		this list, addressing the risks identified and therefore		
		reducing transmission risks, whole school closure based on		
		cases within the school will not generally be necessary, and		
		should not be considered except on the advice of health		
		protection teams.		
		3 In consultation with the local Director of Public Health,		
		where an outbreak in the school is confirmed, a mobile		
		testing unit may be dispatched to test others who may have		
		been in contact with the person who has tested positive.		
		Testing will first focus on the person's class, (in liaison with		
		parents as cannot test without parental consent) followed		
		by their year group, then the whole school if necessary, in		
		line with routine public health outbreak control practice.		

(10.Educational Visits)	Employees,	In the event of a school outbreak with significant cases trips	L		
	agency, Pupils,	including swimming will be cancelled to prevent spread of			
Coronavirus	visitors	Covid 19.			
(COVID-19) (CV19)					
with CV19	Causing severe				
	infection/disease				
(11.Individual)	Employees,	It is no longer necessary for government to instruct the	М		
	agency	wider workforce to work from home.			
Coronavirus		The school at present will limit the use of supply teachers			
(COVID-19) (CV19)	Causing severe	and other supply staff during this period.			
(0011213)	infection/disease	3 Individual risk assessments have been completed for			
0		school staff with vulnerable conditions, in line with current			
Someone entering the school/workplace/offices		government guidance. These staff members should bring			
with CV19		any concerns to the lead in their bubble or a member of the			
With OV 13		SLT who will then inform the Headteacher. Further 1:1			
		meetings will be held to address concerns and find			
		solutions. Those who are living with extremely vulnerable			
		should also complete individual risk assessments.			
		Reasonable adjustment should be made by employers			
		where possible.			
		Staff who are clinically vulnerable or extremely			
		clinically vulnerable			
		The school has applied the full measures in the DFE			
		guidance to ensure the risks to all staff will be mitigated			
		significantly, including those who are extremely clinically			
		vulnerable and clinically vulnerable. We expect this will			
		allow most staff to return to the workplace, although we			

advise those in the most at risk categories to take particular	
care.	
Advice for those who are clinically-vulnerable, including	
pregnant women, is available.	
Advice for those who are extremely clinically vulnerable can be found in the guidance on shielding and protecting	
people who are clinically extremely vulnerable from COVID-	
<u>19</u> .	
School leaders should be flexible in how those members of	
staff are deployed to enable them to work remotely where	
possible or in roles in school where it is possible to	
maintain social distancing. This is impossible where staff	
are class based.	
People who live with those who are clinically extremely	
vulnerable or clinically vulnerable can attend the workplace.	
Staff who are pregnant	
As a general principle, pregnant women are in the 'clinically	
vulnerable' category and are advised to follow the relevant	
guidance available for clinically-vulnerable people.	
Staff who may otherwise be at increased risk from	
coronavirus (COVID-19)	
Some people with particular characteristics may be at	
comparatively increased risk from coronavirus (COVID-19),	
as set out in the COVID-19: review of disparities in risks	
and outcomes report. The reasons are complex and there	
is ongoing research to understand and translate these	
findings for individuals in the future. Staff with significant	
risk factors who are concerned have already completed an	
individual risk assessment and discussed mitigation with	

		class teachers where appropriate, the leadership team and the Headteacher.				
(12.Physical Education)	Employees, agency, Pupils, visitors	The school has the flexibility to decide how physical education, sport and physical activity will be provided whilst following the measures in our system of controls. Pupils should be kept in consistent groups, sports	L	PE Co-ordinator to consider provision with a focus on safe zones, hygiene, good behaviour, not sharing equipment, promotion of physical wellbeing, stamina, avoidance of physical contact. Children on the day they have PE come to school in their PE kits —	PE Co- ordinator	
(COVID-19) (CV19)	Causing severe infection/disease	equipment thoroughly cleaned between each use by different individual groups, and contact sports avoided.		wearing navy jogging bottoms once weather gets colder.		
Someone entering the school/workplace/offices with CV19		3 Outdoor sports should be prioritised where possible, and large indoor spaces used where it is not, maximising distancing between pupils and paying scrupulous attention to cleaning and hygiene This is particularly important in a sports setting because of the way in which people breathe during exercise. External facilities can also be used in line with government guidance for the use of, and travel to and from, those facilities. Schools should refer to the following advice: • guidance on the phased return of sport and recreation and guidance from Sport England for grassroot sport • advice from organisations such as the Association for Physical Education and the Youth Sport Trust 4 Teachers will teach PE. There will be no external visitors and no offers of extra-curricular activities for the Autumn Term. This will be reviewed for the Spring Term. 5 Activities such as active miles, making break times and lessons active and encouraging active travel help to enable pupils to be physically active while encouraging physical				

		distancing will be investigated by the PE Coordinator. These would all be outdoor activities. Children are discouraged from engaging in physical activities indoors, particularly where they can't socially distance.				
(13.Pupil Wellbeing) Coronavirus (COVID-19) (CV19) Someone entering the school/workplace/offices with CV19	Employees, agency, Pupils, visitors Causing severe infection/disease	1 The school to consider the provision of pastoral and extra-curricular activities to all pupils designed to: • Targetted interventions (where possible) to support catch up. •support the rebuilding of friendships and social engagement •address and equip pupils to respond to issues linked to coronavirus (COVID-19) •support pupils with approaches to improving their physical and mental wellbeing including training via Stephen Aravena short videos, Initial English books chosen with focus on wellbeing and emotional literacy and individual sessions with Stephen available to staff and pupils if required. Referrals also possible to outside agencies through SENCo. Whilst also ensuring to •establish routines and normality of school life as quickly as possible to enable pupils to catch up. 2 Schools to ensure the promotion of awareness of the virus suitable for the age group, with the repeated gentle reminders of control measures	M	Risk assessments for children with EHCPs, Behaviour support plans for SEMH children INSET 1st Sept – focus on behaviour and safeguarding as well as further exploration of risk assessment Transition programme given to targeted children in preparation for September Children with 1:1 have been introduced to SEN TAs. In preparation for the previous year A Powerpoint and risk assessment was placed online to inform and reassure prior to attending school. Mental Health Week was celebrated where the Community shared and put on website to signpost support and offer solidarity. Referrals made where required to AWA or to trained staff members for Additional support	SLT/SENCO SA LO, MML	
(14.Staff wellbeing) Coronavirus	Employees, agency, Pupils, visitors	Change is managed in consultation with and supported by staff and rationale for change clearly explained through information sharing.	M	AWA can provide counselling and signpost additional support Referrals as required through occupational health	SA	

(COVID-19) (CV19) Someone entering the school/workplace/offices with CV19	Causing severe infection/disease	2 Support is offered for staff wellbeing as some staff may be particularly anxious about returning to school. The Department for Education is providing additional support for both pupil and staff wellbeing in the current situation. Information about the extra mental health support for pupils and teachers is available via this links and through our Attendance and Welfare Officer – Stephen Aravena. The Education Support Partnership provides a free helpline for school staff and targeted support for mental health and wellbeing			
(15. Behaviour change/support) Coronavirus (COVID-19) (CV19) Someone entering the school/workplace/offices with CV19	Employees, agency, Pupils, visitors Causing severe infection/disease	1 Assessment and implementation of 'change management' for behaviour, recognising that the school's control measures for the virus is actually all based on human behaviour to manage, i.e. washing hands, respiratory health, cleaning, staying at home when have symptoms, staying at a distance, all of which requires training, support, guidance, correction, monitoring. The school has benefitted from being continually opened to children of key workers and vulnerable children and then Nursery, Reception, Y1 and Y6 allowing time for staff to embed routines, share good practice and make changes.	M	Behaviour policy with updates, safeguarding policy with updates shared September Inset.	
(16. Ventilation) Coronavirus (COVID-19) (CV19)	Employees, agency, Pupils, visitors Causing severe infection/disease	Open windows and doors frequently to encourage ventilation where possible. Do not use air conditioning or fans in class bubbles. Don't use hot air dryers (EYFS toilets)		Fans removed from classrooms. Air conditioning switched off. Hand dryers in EYFS not in use. Replace with paper towels. Doors and windows kept opened and children encouraged to wear layers.	

Someone entering the					
school/workplace/offices					
with CV19					
(4= = 1)		1.50	L	First aiders identified and working across the school.	
(17. First aid)	Employees,	1 There are no additional PPE requirements because of	L	First alders identified and working across the school.	
	agency, Pupils,	coronavirus (COVID-19) for first aid, or for non-symptomatic			
Coronavirus	visitors	children who present behaviours which may increase the			
(COVID-19) (CV19)		risk of droplet transmission or who require care that cannot			
(60410-19) (6419)	Causing severe	be provided without close hands-on contact			
	infection/disease	2 It is accepted that 2m social distancing cannot be			
Someone entering the		maintained during the delivery of first aid, but physical			
school/workplace/offices		contact should be kept to a minimum e.g. pupils apply cold			
with CV19		pack, wipe, plaster where able to do so.			
		3 First aid where possible children attended to outside in			
		the playground if incident occurs during playtime.			
		Otherwise small area of foyer leading out to playground			
		will be screened off for use			
		4 Daily medication held in classrooms where possible			
		administration overseen by TAs when appropriate			
		paperwork completed by parents.			
		Medication kept in fridge is found in front office.			
		Wedication kept in mage is round in noncomice.			
(18 Staff	Employees,	3x kitchen staff to return Autumn 1 to make and serve hot	М	https://www.nhs.uk/change4life/recipes/healthier-lunchboxes	
room/kitchens)	agency, Pupils,	meals.			
Kitchen staff	visitors	Children may have own packed lunch. Children bring own		Rotas for school dinners in place	
Coronavirus		cutlery if required. Not provided by school to avoid cross			
(COVID-10) (CV/10)	Causing severe	contamination. Advice for a healthy packed lunch from			
(COVID-19) (CV19)	infection/disease	various websites including			
	201101111 41004000				

		I				
Someone entering the		https://www.nhs.uk/change4life/recipes/healthier-				
school/workplace/offices		lunchboxes				
with CV19		Kitchen staff to ensure safe disposal of lunchtime remains				
		including packaging				
		Handwashing regime maintained throughout.				
		Staff member from class bubble sits with children when				
		eating lunch. Reception seated in new hall.				
		After food, children directed to area of playground where				
		they must remain.				
(20.Water fountains)	Employees,	1 Switch the water fountains off and pupils use school	L		PS	
Coronavirus	agency, Pupils,	water bottles where possible. Parents to provide children				
(COVID-19) (CV19)	visitors	with school or clear plastic water bottles.				
		2 Have a designated area for pupils to store or/have access				
Someone entering the	Causing severe	to water				
school/workplace/offices	infection/disease					
with CV19						
(21.Swimming pools)	Employees,	Swimming	L	See shared drive, 00 Academic Year		
swimming	agency, Pupils,			year_planner_2021-2022 (1) Swimming cancelled for Autumn 2 following		
Coronavirus	visitors			outbreak to prevent spread. Will review for Spring 1		
				based on case numbers in school.		
(COVID-19) (CV19)	Causing severe					
	infection/disease					
Someone entering the						
school/workplace/offices						
with CV19						

Building preparedness/Statutory compliance Coronavirus (COVID-19) (CV19) Someone entering the school/workplace/offices with CV19	Employees, agency, Pupils, visitors Causing severe infection/disease	1 It is important that, prior to reopening for the autumn term, all the usual pre-term building checks are undertaken to make the school safe. If buildings have been closed or had reduced occupancy during the coronavirus (COVID-19) outbreak, water system stagnation can occur due to lack of use, increasing the risks of Legionnaires' disease. Advice on this can be found in the guidance on Legionella risks during the coronavirus outbreak. 2 Once the school is in operation, it is important to ensure good ventilation. Advice on this can be found in Health and Safety Executive guidance on air conditioning and ventilation during the coronavirus outbreak. 3 In classrooms, it will be important that schools improve ventilation (for example, by opening windows). 4 Statutory compliance completed and up to date	L	EA – Chair to be satisfied that all is in place. Maintain Fire Evacuation plan as more important to get out safely than be concerned about social distancing.	
(23.Contractor/visitor) Contractors/Visitors/ Parents Coronavirus (COVID-19) (CV19) Someone entering the school/workplace/offices with CV19	Employees, agency, Pupils, visitors Causing severe infection/disease	1 Only necessary contractors to be allowed on site, and approved/authorised by managers 2 Agency staff and contractors to be inducted to the normal health and safety induction processes, including the current COVID-19 risk assessments and social distancing requirement, and promotion of hand cleaning and hygiene 3 Pre-communicated to ensure a health check question-set is asked regarding any symptoms of COVID-19, and information given to them before they get to site on the social distancing and COVID-19 management standards in place 4 Normal risk assessment, method statements review, considering your own COVID-19 risk assessment to review	L	Masks offered to visitors	

		if the works will compromise social distancing for others,			
		such as increasing of numbers of people by contractors			
		working in staff areas breaking the social distancing			
		requirements			
		5 Normal management and monitoring of contractor works,			
		wellbeing on site			
		6 School to assess to keep the parents off site and reduce			
		the concerns of gatherings, this is a school based			
		review/plan, supported by regular communication			
(24.Change	Employees,	Providing clear consistent and regular communication to	L	Relies on timely advice from DfE.	
management)	agency, Pupils,	improve understanding for all staff throughout the pandemic		Quick response and relevant rules/routines/timetables established to facilitate	
	visitors	2 Providing early information instruction before any		clarity and shared with all staff.	
Coronavirus		changes to working practices			
	Causing severe	3 Keeping all risk assessments/changes in risk updated as			
(COVID-19) (CV19)	infection/disease	government guidance seems to be updating daily, weekly			
	in conort, alcoaco	4 Full guidance to staff on changes to work environment			
Someone entering the		and procedures in advance of any physical changes			
school/workplace/offices					
with CV19		5 Increased staff communication to raise awareness of			
		potential risks; directing staff to Government, NHS, PHE			
		and local Council guidelines and resources:			
		NHS guidance, how to wash your hands video (20			
		second rule)			
		NHS <u>advice on CV19</u> ; risks, symptoms, how CV19 is			
		spread, how to avoid catching or spreading germs			
		School website; communication via callparent			
		Information posters displayed at key points and			
		throughout premises			

	 Hygiene requirements (handwashing etc.) and practise of social distancing (2 metres) Hand driers not used in EYFS. Follow signage of egress and access to premises Government/LA guidance on trace and track measures and clear guidance to managers and staff on actions required and support available 				
(25.Stress and anxiety) Stress and anxiety concerning returning to work Coronavirus (COVID-19) (CV19) Someone entering the school/workplace/offices with CV19	1 Managers to identify staff with stress or anxiety and complete a follow up stress risk assessment 2 For staff who have returned into work whether to be communicated with by sharing risk assessments and control measures for covid-19 controls 3 Ongoing clear communication between individuals / teams /homeworkers and Managers is clear: • Agreed work activities • Scheduled calls / contact time • Access to resources through school insurance. • Wellbeing and Health on HR website (includes stress risk assessment) 4 Review of pupils that present stress and anxiety due to the covid-19 fears 5 Pupils and families who are anxious about return to school All other pupils must attend school. This may include pupils who have themselves been shielding previously but have been advised that this is no longer necessary, those living in households where someone is clinically vulnerable, or	M	Where identified Stephen A to complete stress risk assessments with staff who request them. Ann supplied staff with link to Mental Health App DH meets staff who cite stress as factor for absence.	SA	

(26.Transport) Coronavirus (COVID-19) (CV19) Someone entering the school/workplace/offices with CV19	Employees, agency, Pupils, visitors Causing severe infection/disease	from coronavirus (COVID-19), including those from Black, Asian and Minority Ethnic (BAME) backgrounds or who have certain conditions such as obesity and diabetes. If parents of pupils with significant risk factors are concerned, we will discuss their concerns and provide reassurance of the measures they are putting in place to reduce the risk in school. We will be clear with parents that pupils of compulsory school age must be in school unless a statutory reason applies (for example, the pupil has been granted a leave of absence, is unable to attend because of sickness, is absent for a necessary religious observance etc). 1 Social distancing has significantly reduced available transport capacity. The new DFE guidance sets out a new framework for supporting transport to and from schools from the autumn term. They have made a distinction between dedicated school transport and wider public transport: • by dedicated school transport, they mean services that are used only to carry pupils to school. This includes statutory home to school transport, but may also include some existing or new commercial travel routes, where they carry school pupils only • by public transport services, they mean routes	M	Consider disposal of masks – from public transport, storage if reusing – keep in plastic wallet on desk. Children will be asked to place masks in plastic bag provided and stored in tray or appropriate area designated by the class teacher. Y6 wear masks on school transport and stay in carriage with adult, not talking and not moving about.	

Pupils on dedicated school services do not mix with the
general public on those journeys and tend to be consistent.
This means that the advice for passengers on public
transport to adopt a social distance of two metres from
people outside their household or support bubble, or a 'one
metre plus' approach where this is not possible.
It is important to consider:
how pupils are grouped together on transport,
where possible this should reflect the bubbles that
are adopted within school
use of hand sanitiser upon boarding and/or
disembarking, and how this is supervised and
managed
additional cleaning of vehicles
organised queuing and boarding where possible
distancing within vehicles wherever possible
the use of face coverings for children over the age
of 11, where appropriate, for example, if they are
likely to come into very close contact with people
outside of their group or who they do not normally
meet
Dedicated school services can take different forms. Some
journeys involve coaches regularly picking up the same
pupils each day, others involve use of a minibus whilst
other services are used by different pupils on different
days, or by pupils with SEND. The precise approach taken
will need to reflect the range of measures that are
reasonable in the different circumstances.

		It will also require a partnership approach between local authorities, schools, trusts, dioceses and others. In particular, it is imperative that schools work closely with local authorities that have statutory responsibility for 'home to school transport' for many children, as well as a vital role in working with local transport providers to ensure sufficient bus service provision.			
		Wider public transport In many areas, pupils normally make extensive use of the wider public transport system, particularly public buses. To facilitate the return of all pupils to school, it will be necessary to take steps to both depress the demand for public transport and to increase capacity within the system. Both will require action at a national and local level. Schools have a critical role to play in supporting collaboration between all parties - providers, local authorities, parents and pupils. Schools should work with partners to consider staggered start times to enable more journeys to take place outside of peak hours. We recognise that this option will be more feasible in some circumstances than others.			
(27.Pupils shielding) Pupils shielding Self-isolating	Employees, agency, Pupils, visitors Causing severe infection/disease	1 The majority of pupils will be able to return to school, but we note that: • a small number of pupils will still be unable to attend in line with public health advice because they are self-isolating and have had symptoms or a positive test result themselves; or because they	M	Ensure provision of remote learning for children who are shielding. Engage staff shielding in remote support.	

Coronavirus	are a close contact of someone who has				
(COVID-19) (CV19)	coronavirus (COVID-19)				
	shielding advice for all adults and children will				
Someone entering the	pause on 1 August, subject to a continued decline				
school/workplace/offices	in the rates of community transmission of				
with CV19	coronavirus (COVID-19). This means that even				
	the small number of pupils who will remain on the				
	shielded patient list can also return to school, as				
	can those who have family members who are				
	shielding. Read the current advice on shielding				
	if rates of the disease rise in local areas, children				
	(or family members) from that area, and that area				
	only, will be advised to shield during the period				
	where rates remain high and therefore they may				
	be temporarily absent (see below).				
	some pupils no longer required to shield but who				
	generally remain under the care of a specialist				
	health professional may need to discuss their care				
	with their health professional before returning to				
	school (usually at their next planned clinical				
	appointment). You can find more advice from the				
	Royal College of Paediatrics and Child Health at				
	COVID-19 - 'shielding' guidance for children and				
	young people.				
(28.Music) Employees,	1 We are aware that there may be an additional risk of	L	Early Years/KS1 used as a means of developing	SO	
Music agency, Pupils,	infection in environments where you or others are singing,		language through learning new words and structures in songs, developing understanding of pattern and		
visitors	chanting, playing wind or brass instruments or shouting.		number in Maths Mitigate risk through enforcing		
Coronavirus	This applies even if individuals are at a distance .		social distance, avoiding facial contact, singing only in small well spaced out groups using quiet voices.		

(COVID-19) (CV19) Someone entering the school/workplace/offices with CV19	Causing severe infection/disease	2 Schools should consider how to reduce the risk, particularly when pupils are playing instruments or singing in small groups such as in music lessons by, for example, physical distancing and playing outside wherever possible, limiting group sizes to no more than 15, positioning pupils back-to-back or side-to-side, avoiding sharing of instruments, and ensuring good ventilation. 3 Singing, wind and brass playing will begin to take place in		Music Co to ensure the music curriculum is covid safe. KS1 and KS2 begin singing Carol Service and Nativity will be virtual Dec 2021.	
		larger groups such as school choirs and ensembles, or school assemblies. Further more detailed DfE quidance will be published shortly.			
(29.Contingency	Employees,	1 Contingency planning for outbreaks are being developed	М		
planning)	agency, Pupils,	and are awaiting the updated information			
	visitors	2 If a local area sees a spike in infection rates that are			
Coronavirus		resulting in localised community spread, appropriate			
(COVID-19) (CV19)	Causing severe	authorities will decide which measures to implement to help			
	infection/disease	contain the spread. 3 The Department for Education will be			
Someone entering the		involved in decisions at a local and national level affecting a geographical area and will support appropriate authorities			
school/workplace/offices		and individual settings to follow the health advice. More			
with CV19		information will be provided on this process in due			
		course.			
		4 For individuals or groups of self-isolating pupils, remote			
		education plans should be in place. These should meet the			
		same expectations as those for any pupils who cannot yet			
		attend school at all due to coronavirus (COVID-19).			

5 In the event of a local outbreak, the PHE health	
protection team or local authority may advise a school or	
number of schools to close temporarily to help control	
transmission.	
6 Schools will need a contingency plan for this eventuality.	
This may involve a return to remaining open only for	
vulnerable children and the children of critical workers and	
providing remote education for all other pupils.	

Overall Residual Risk for Activity (L / M / H):

MEDIUM

Level of Risk	Suggested Action
LOW	Control measures are adequate but continue to monitor and review; ensure that they remain satisfactory and appropriate
MEDIUM	Control measures need to be introduced within a specified time period; continue to monitor and review
HIGH	Unless control measures can be immediately introduced to reduce the risk so far as is reasonably practicable, the task or activity should be suspended